

**Pondoray Shores Water & Sewer District**  
**MEETING NOTES:**

**Commissioners Meeting**

**Commissioners Present:** Jeff Jurgensen  
Rick Rice by Phone  
Brad Bardwell

**Visitors Present:**

**Date/Time:** Jan 10, 2026 @ 9:00 am

**Location:** PSWSD Pump House Conference Room

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**CALL TO ORDER**

- Meeting called to order by Jeff @ 09:10

**MINUTES**

- Meeting Minutes for Dec 13, 2025 were read. M/S Jeff/Rick. Approved.

**OPERATORS REPORT:**

- Nothing to report

**FINANCIAL REPORT**

- The Dec reports from the County are not available yet; no numbers to report
- A \$1,065 lien was paid. No outstanding liens.

**OLD BUSINESS**

- A resident continues to drive across District property. The plan is to send a letter from the Board. Next steps may include fencing or barriers. Brad will discuss next steps with an atty.
- Brad brought a motion:
  - I move to approve acceptance of the Insurance Proposal from the Water & Sewer Risk Management Pool dated January 2, 2026 with coverage to begin Feb 1, 2026. Commissioner #2 (Brad) is directed to finalize the acceptance with the \$5,000 deductible option. The District Treasurer is directed to remit all required premiums. The Board Chair is directed to arrange cancellation of the current Cincinnati insurance policy effective Feb 1, 2026.
  - Jeff seconded and all agreed. Motion approved.
- Brad read proposed Resolution 2026-01 authorizing the District to obtain a credit card through the county. After discussion Jeff move to adopt the resolution, Rick seconded and all agreed. Resolution adopted.
- Brad read proposed "Credit Card Policy and Procedure" and moved to adopt it. Jeff seconded and all agreed. Policy Adopted.

**NEW BUSINESS**

- Willing to serve letter for 751 Open Skies Road was mailed.
- Brad moved to adopt the attached as the District's logo and letterhead. Jeff seconded and all agreed. Adopted.

M/S by Rick/Brad to adjourn the meeting at 10:00

Recorded by Brad Bardwell

Approved at Feb 14 2026 Commissioners Meeting

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Ponderay Shores  
Water and Sewer District

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