

**MEETING NOTES:**

**Commissioners Present:** Jeff Jurgensen by Phone

Rick Rice

Brad Bardwell

**Visitors Present:** Dave Otte

**Date/Time:** Dec 13, 2025 @ 9:00 am

**Location:** PSWSD Pump House Conference Room

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**CALL TO ORDER**

- Meeting called to order by @ 9:05 by Rick

**MINUTES**

- Meeting Minutes for Nov 08, 2025 were read. M/S Rick/Jeff. Approved with one edit.

**OPERATORS REPORT:**

- No answer when knocking on the door of 71 Open Skies to discuss driving on District property. The next step is to have an attorney draft a letter to the lot owner informing them that trespassing is not allowed and place signs at the property line.
- Some systems continue to need to be reset after power outages.
- No operating issues

**FINANCIAL REPORT**

- Spending for March was \$2,866 and deposits \$3,111.
- No unusual bills.
- Rick will talk to the county about moving some cash to the Investment Pool
- Brad/Jeff moved to approve the financial report.

**OLD BUSINESS**

- Rick reports that a spare compressor will cost about \$1,200-\$1,500. We will proceed with acquiring one when the District has a credit card.
- Dave ordered the discounted equipment from Core & Main discussed in Nov meeting.
- Rick working on having No Trespassing signs made.
- Rick reported the District can have a credit card issued through the county. Brad will prepare a motion for the Jan meeting.
- We have two insurance proposals. One from Cities Insurance Association of Washington with an annual premium of \$9,438 and one from Water and Sewer Risk Management Pool with an annual allocation of \$6,600. There are differences in the coverages, but they both provide liability limits of \$10MM per occurrence. The board authorized Brad to make preparations to join WSRMP,
- Rick is working on financial data that Brad needs to provide to RCAC.

**NEW BUSINESS**

- There are two lot owners that appear to have multiple households connected to the sewer contrary to District bylaws so we will look into having letters drafted by an attorney.

M/S by Rick/Brad to adjourn the meeting at 10:25

Recorded by Brad Bardwell Approved at Jan 10 2026 Commissioners Meeting